

## St Harmon Community Council

You are summoned to attend a [Remote](#) meeting of St Harmon Community Council to be held on **Thursday 5<sup>th</sup> October 2023** at **7.00pm**.

J Johnston  
28.09.23

### **AGENDA**

- 1. Apologies**
- 2. Declaration of Interests**
- 3. Minutes of the meeting held on 7<sup>th</sup> September 2023**
- 4. Information from Minutes**
- 5. Public Speaking**
- 6. Correspondence**
  - a) Cty Cllr Jackie Charlton – Connecting Communities**
  - b) James Evans AM – Connecting Communities**
  - c) Jane Dodds MS – Connecting Communities**
  - d) PCC – Standard Committee Appointment**
- 7. Planning Applications**

(Applications may be received after the agenda has been published and due to the 21- day response time may be considered at this meeting.)
- 8. Finance**
  - a) Salary – £353.98**
  - b) HMRC - £88.40**
  - c) Powerprint – Connecting Communities Leaflet - £65.00**
  - d) Bank Reconciliation**
- 9. Co-option Applications**
- 10. Financial Regulations - Review**
- 11. IT Training (DL)**
- 12. Storage Facility**
- 13. Community Events – Christmas Lunch**
- 14. Other Matters & Information**
- 15. Date of next meeting – Clerks Leave - Thurs 26<sup>th</sup> October**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85819450906?pwd=dDIWRnpuaXh0Vm9neUZJSEJsem5tdz09>

**Meeting ID: 858 1945 0906**

**Passcode: 358861**

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**Meeting ID: 858 1945 0906**

**Passcode: 358861**

**Find your local number: <https://us02web.zoom.us/j/85819450906?pwd=dDIWRnpuaXh0Vm9neUZJSEJsem5tdz09>**

## **Public Speaking Protocol**

### **If I want to speak, how do I arrange it?**

Members of the public will be allowed at each Full Meeting of the Council to make representations on any item contained on the agenda. **A request for participation in the public session should be submitted, in writing, to the Clerk by 12 noon on the day before the meeting.**

### **When will I be able to speak?**

A slot will be set aside on the agenda of Full Council Meetings to enable members of the public to make a representation on that particular agenda item. Councillors will be permitted to ask questions.

### **To whom do I address my representation?**

Each representation must be directed through the Chair.

### **What is the order of speaking on each item at the Meeting?**

The Chair of the Meeting will introduce the individual and invite representations in the following order:

- The individual will be asked to identify the item they wish to address the Council on;
- Members of the Council with a personal or prejudicial interest should act accordingly;
- The individual will be asked to address the meeting.

### **How will I participate**

Individuals will be asked to address the Full Council through the Chair.

### **If I cannot attend the Meeting in person, can I still make a representation to the Council?**

Where a written representation is submitted and the author is not present at the Meeting, the Clerk will be asked to read the relevant communication.

**NB** - Laws of slander are very strict. If you say something, in public, about a person which is untrue, even if you believe it to be true, you may be at risk of legal action. You should think carefully about any criticisms you make about people in public speaking.

**Adopted - 18.06.20**