

**Minutes of a Remote Meeting of St Harmon Community Council held on Thursday  
7<sup>th</sup> July 2022**

**Present:** Cllr D Lowde, S Lewis, A Mills

**Apologies:** None.

**Absent:** Cllr M Williams

**SH 116/22**      **Declarations of Interests**  
None.

**SH 117/22**      **Minutes**  
The Minutes of the Annual Meeting held on 9<sup>th</sup> June, 2022 were approved and signed.

**SH 118/22**      **Information from Minutes**

**a) Trail**

A response had been received from Jill Exton (Rights of Way and Access Officer, Powys CC ) asking the Council not to promote this route until works had been undertaken.

**b) Tree Project**

Cllr Mills had been in contact with Steve Gealy of PCC who had suggested he contact Mike Richards regarding possible planting on the Community Council "Recreational Field".

**SH 119/22**      **Public Speaking**  
None.

**SH 120/22**      **Correspondence**

**a) Welsh Government – Council Finance & Governance Toolkit.**

The Clerk had circulated the link to the Toolkit to all members. This will be a useful document for the current and any future Clerk, also the current and new members of the Council. The Clerk will use this as part of new member induction. The Council will work through elements of this to ensure that the Council meets all its requirements.

Cllr Mills had attended a One Voice Wales meeting where they promoted use of the Toolkit by Councils and suggested that, although not mandatory, auditors may seek evidence of how it is being used.

**SH 121/22**      **Planning Applications**  
None.

**SH 122/22**      **Grant Applications**  
None.

**SH 123/22**      **Finance**

a) Salary - £329.90 - approved

- b) HMRC – £82.60 - approved
- c) Ebay – Badges - £17.37 - approved
- d) Huws Gray – Wood for Shelving - £73.59 - approved
- e) Marketplace – Storage Unit - £10 - approved
- f) **Bank Reconciliation**

Reconciliation	@		30.06.22
Balance @	31.05.22		47726.80
Plus Receipts		0.00	
			47726.80
Less Payments	Salary	330.10	
	HMRC	82.40	
	L McPhee	150.00	
	P Hunt	150.00	
	Space Mobiles	92.40	
	DV Davies	36.00	
	D&T CC	60.00	
	Planning Aid W	70.00	
	Show	2300.00	
	D Jenkins	150.00	
	Huws Gray	73.59	
	Marketplace	10.00	
	<b>Total</b>	3504.49	3504.49
Total Balance			44222.31
<b>Breakdown:</b>			
<b>Council</b>			23141.60
<b>Bryn Titli</b>			21080.71

SH 124/22

**Co-option of Councillors**

4 applications were received from local residents for the 4 vacancies on the Community Council:

1. Craig Davies
2. Daisy Davies
3. Kieron Mills
4. Graham Rowlands

The Clerk launched a Zoom Poll and the following was resolved.

**Resolved:** to co-opt the 4 candidates as members of St Harmon Community Council.

The Clerk will contact them shortly and arrange a remote induction session.

**SH 125/22**

**Annual Report**

The Clerk had drafted an Annual Report for discussion. Members thanked the Clerk for her work and agreed the report.

**Resolved:** to approve the report for publication on the website following the meeting.

**SH 126/22**

**Community Show**

**a) Items for inclusion on Stand**

Members suggested several items for inclusion on the Council stand and it was agreed that members and the Clerk meet on 4<sup>th</sup> August to mock up the display boards.

The Council has placed an advertisement in the Show programme.

**Resolved:** Members and Clerk to meet at the Community Hall on 4<sup>th</sup> August at 7pm. Cllr Lewis to book the hall.

The Clerk suggested purchasing pens for event to promote the Community Council. This was agreed. There will also be a suggestion box for resident's comments and ideas

**Resolved:** Clerk to purchase 100 pens.

**b) Members Stand Cover**

Cover can be agreed at the meeting on 4<sup>th</sup> August 2022. All members to be invited to attend.

**SH 127/22**

**National Lottery Awards for All Grant**

The Clerk had researched suitable marquees, tables and chairs for events. She is awaiting contact from the Show Committee with regard to the requirements for marquees. The Chair will chase this up with the Show Committee.

Discussions took place on suitable tables and chairs and a possible table trolley.

**Resolved:** to apply for 10 tables, table stand/s, 60 folding chairs and suitable marquees. The Council would need to fund 20% which could be funded by the Bryn Titli Fund as the items are for community benefit.

**Resolved:** Clerk to submit application to the Lottery Awards for All fund during the summer recess.

**SH 128/22**

**Phone Box Refurbishment**

Cllr Williams has now completed the shelving for the kiosk and installed them. Members were delighted with the work he had carried out

**Resolved:** Clerk to refund Cllr Mills for the cost of materials.

**SH 130/22**

**Produce Share**

Cllr Mills had now completed the shelving in the Pantydwr bus shelter for produce share. The Clerk had purchased a freestanding unit for the St Harmon bus shelter. Members thanked Cllr Mills for his work.

The Clerk had obtained prices for suitable signage for this project and also the Bryn Titli grant process. 3 different specifications were offered.

**Resolved:** to purchase printed 10mm Foamex Boards at a cost of £102 to be funded from the Bryn Titli Fund.

**Resolved:** Clerk to order 10mm boards at agreed cost.

The Chair advised that Cllr Mills had also installed the new noticeboard in the bus shelter which is a vast improvement with magnet contact.

**SH 131/22 County Councillors Report**

The Councillor was not in attendance.

Members were missing the regular emails circulated by former Cty Cllr David Evans which were circulated through the community relating to public information released by PCC. The Clerk will ask the County Councillor to circulate these.

**Resolved:** Clerk to contact County Councillor regarding these emails.

**SH 132/22 Other Matters & Information**

**a) Tree – St Harmon**

Following requests from the Community Council, Cllr Lewis reported that this tree had now been removed.

**b) Future Meetings**

It was agreed to hold the September meeting via Zoom and discuss future meetings once all new members are in place.

**c) One Voice Wales Area Meeting**

Cllr Mills had attended the recent meeting where it was stated the 90% of Town and Community Council are members of One Voice Wales.

Defibrillators were also discussed and recommendation was made for Councils to contact Phil Hill who is an officer for Defibrillators and CPR; he is passionate about these and offers training.

The requirement for a Biodiversity Report was mentioned. The Clerk had sent a note of this as part of her Improvement Plan. She shared a copy of a report from one of her other Councils. It was agreed to look at this at the October meeting. The Clerk will circulate a link to the shared report for members information and as a guideline for the requirements.

**d) Planning Aid Wales Training**

Cllr Mills had attended the recent training on all elements of planning. Questions were asked about the legislation relating to holiday accommodation versus housing. The facilitator reported that there have been ongoing issues for a long time with holiday versus residential accommodation.

It was also reported that there is little planning enforcement within unitary authorities. However, Community Councils and residents can raise an enforcement complaint via Powys County Council -

<https://en.powys.gov.uk/article/9506/Planning-Enforcement>

Predetermination was also discussed which was of interest to Cllr Mills who felt this may impact his participation in some future planning applications and result in his abstention from discussions.

**e) Marteg Messenger**

Cllr Mills asked if anyone was aware if Mr Hunt is working on another Marteg Messenger. Members were not aware. Cllr Lewis felt that as the printing of this was funded via the Bryn Titli Fund this was a Council function. Members agreed to keep their eyes open for an issue.

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