

## **St Harmon Community Council**

You are summoned to attend a remote Annual meeting of St Harmon Community Council to be held on **Thursday 12<sup>th</sup> May 2022** at **7.00pm**.

Jane Johnston PSLCC, CiLCA (Wales)  
Clerk  
05.05.22

### **AGENDA**

- 1. Apologies**
- 2. Election of Chair**
  - a) Call for nominations**
- 3. Election of Vice Chair**
  - a) Call for nominations**
- 4. Confirmation of Bank Signatories – Current DJ, PH, DL, JB**
- 5. Appointment to Local Organisations:**
  - a) Community Hall Representative – DL**
  - b) One Voice Wales Area Representative – PH, DJ**
  - c) Garn Fach – DL**
  - d) Community Broadband Focus Group – DL, SL**

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### **AGENDA**

- 1. Apologies**
- 2. Declaration of Interests**
- 3. Minutes of meeting held on 7<sup>th</sup> April 2022**
- 4. Information from Minutes**
- 5. Public Speaking**
- 6. Correspondence**
  - a) S Arthur – Jubilee**
- 7. Planning Applications**

(Applications may be received after the agenda has been published and due to the 21- day response time may be considered at this meeting.)

**8. Grant Applications**

**9. Finance**

- a) Salary - £329.90
- b) HMRC - £82.60
- c) Internal Audit Report – 2021/22
- d) T Price – Internal Audit - £68.25
- e) Annual Return – 2021/22
- f) Bank Reconciliation
- g) Community Hall Grant - £1500

**10. Platinum Jubilee Gifts – Distribution**

**11. Produce Share (SL)**

**12. Co-option**

- a) Mark Williams
- b) Advertisement

**13. Community Hall Report (DL)**

**14. Other Matters & Information**

**15. Date of next meeting – 9<sup>th</sup> June 2022**

Join Zoom Meeting

<https://us02web.zoom.us/j/87908693068?pwd=ZVVlcWJpckNCS2tqWmNOVFNudkF5Zz09>

Meeting ID: 879 0869 3068

Passcode: 197069

One tap mobile

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Meeting ID: 879 0869 3068

Passcode: 197069

Find your local number: <https://us02web.zoom.us/j/87908693068?pwd=ZVVlcWJpckNCS2tqWmNOVFNudkF5Zz09>

## **Public Speaking Protocol – Full Council Meetings**

Members of the public have the right to speak at Full Council Meetings on any matter identified for discussion on the Agenda.

This protocol sets out the provisions of the Council's scheme of participation at meetings and answers some of the questions that you might have about the procedure and what to expect at the Meeting itself. The Council welcomes contributions from members of the public and hopes that this procedure will facilitate input from the public, consistent with maintaining the orderly conduct of business.

### **If I want to speak, how do I arrange it?**

Members of the public will be allowed at each Full Meeting of the Council to make representations on any item contained on the agenda. **A request for participation in the public session should be submitted, in writing, to the Clerk by 12 noon on the day before the meeting.**

### **When will I be able to speak?**

A slot will be set aside on the agenda of Full Council Meetings to enable members of the public to make a representation on that particular agenda item. Councillors will be permitted to ask questions.

### **To whom do I address my representation?**

Each representation must be directed through the Chair.

### **What is the order of speaking on each item at the Meeting?**

The Chair of the Meeting will introduce the individual and invite representations in the following order:

- The individual will be asked to identify the item they wish to address the Council on;
- Members of the Council with a personal or prejudicial interest should act accordingly;
- The individual will be asked to address the meeting.

### **How will I participate**

Individuals will be asked to address the Full Council through the Chair.

### **If I cannot attend the Meeting in person, can I still make a representation to the Council?**

Where a written representation is submitted and the author is not present at the Meeting, the Clerk will be asked to read the relevant communication.

**NB** - Laws of slander are very strict. If you say something, in public, about a person which is untrue, even if you believe it to be true, you may be at risk of legal action. You should think carefully about any criticisms you make about people in public speaking.

**Adopted - 18.06.20**