

**Finance & Policies Committee Meeting of St Harmon Community Council held on
Monday 28th June 2021**

Present: Cllr D Jenkins, J Bennion, L McPhee, P Hunt

Apologies: None

FPC 01/21 **Election of Chair**

Resolved: to appoint Cllr McPhee as Chair of this committee.

FPC 02/21 **Review of Standing Orders**

The Clerk had circulated a copy of the Council's existing Standing Orders and a copy of the Model Standing Orders 2018. She had produced a comparison report with recommendations which was circulated prior to the meeting.

Members discussed the following amendments and the documents were compared.

Page	Reference	Action	Text
7	1t	Insert	3 minutes
9	3g	Insert	3 minutes
9	3p	Insert	Quorum is 3 members
15	8b	Insert Add 8b	Voting will be carried out by secret ballot or remote poll. Election Chair/Vice Chair The election of chair/vice chair At the A.G.M will be in accordance with the 1972 Local Government Act, The NALC Legal text and their successors.
16	11	Reinstate	Reinstate this section Management of Information
17	12	Reinstate	Reinstate this section Draft Minutes
18	14a	Amend	Upon notification by the

			Public Services Ombudsman or County Council that it is dealing with a complaint that a councillor or non-councillor with voting rights has breached the Council's code of conduct, the Proper Officer shall, subject to standing order 11, report this to the Council.
19	15	Reinstate	Reinstate this section Proper Officer
20	16	Reinstate	Reinstate this section Responsible Financial Officer
23/24	19a – 19e	Amend	Remove all reference to Personnel Committee and replace with Council
25	25	Reinstate	Reinstate this section Restrictions on Council Activities
		Remove requirement for Seconder	There is no longer a legal requirement to have a seconder for any motion. References to this have been removed from sections 1d, 1h, 2b &

FPC 03/21 **Recommendation to Full Council**

The Committee recommend the above amendments to full council and adoption of the Model Code of Conduct 2018 as amended.

FPC 04/21 **Future Meetings**

The Clerk and Committee Chair will look at drafting any outstanding policies for presentation to the Committee at its next meeting.