

**Minutes of a Remote Meeting of St Harmon Community Council held on Thursday 3rd
June 2021**

Present: Cllr D Jenkins, J Bennion, S Lewis, D Lowde, P Hunt, M Williams, L McPhee

Apologies: Cllr S Jenkins

SH 96/21 **Declarations of Interests**
SH 102/21 Cllr M Williams

SH 97/21 **Minutes**
The minutes of Annual meeting held on 6th May 2021 were confirmed and signed.

SH 98/21 **Minutes**
The minutes of the meeting held on 6th May 2021 were confirmed and signed.

SH 99/21 **Information from Minutes**
None.

SH 100/21 **Public Speaking**
None.

SH 101/21 **Correspondence**

- a) Smithfield Trust – Appoint Representative.**
Resolved: to appoint Cllr S Lewis.

- b) Garn Fach – Presentation Date**
Resolved: to incorporate the presentation in the July meeting; presentation to commence at 8.30pm.

- c) One Voice Wales – Regeneration of Towns & Communities**
This was noted.

- d) L Gardenchild – NHS Dental Provision.**
Information with regard to the dental provision survey undertaken by Llandrindod Wells Town Council. This was noted.

The Clerk reported that the survey had now been analysed and would be circulated to all town and community councils in Powys shortly.

Llandrindod Wells Town Council has approached Fay Jones MP, James Evans AM, Jane Dodds AM and the County Councillors for Llandrindod Wells to ask them to lobby Government and PTHB to improve this service immediately.

SH 102/21 **Planning Applications**

a) 21/0926/DEE

Grid Reference: **E:299021 N: 272592**

Proposal: Modification of S106 agreement attached to permission P/2016/0560, to remove conditions 1, 2 and 3 within the second schedule (relating to the initial delivery and phasing of affordable housing) Site Address: Development Adjacent B4518, St Harmon, Rhayader, Powys. CLr Williams declared an interest in this application and left the meeting whilst discussions took place.

Resolved: although members had no objection they would not like to see the time extended over 5 years and would wish for the local needs affordable housing element to remain.

SH 103/21 **Grant Applications**

None.

SH 104/21 **Finance**

a) Salary - £291.67 - approved

b) HMRC – £159.21 - approved

c) Came & Company Insurance – Renewal - £572.90 - approved

d) Powys County Council Rospa Inspection - £72.00 - approved

e) Members Allowances – D Lowde £120, P Hunt £150, L McPhee £150 - approved

f) HMRC – Members Allowances - £30 - approved

g) One Voice Wales – Training £45 – approved

The Clerk reported that a bursary of £100 had been obtained and had reduced the cost of this invoice by £45.

h) Bank Reconciliation to 26.05.21

Reconciliation	@	26.05.21	
Balance @	26.04.21		22862.94
Plus Receipts			6546.98
Less Payments			1777.29
Balance			27632.63
Council			14431.48
Bryn Titli			13201.15
			27632.63

SH 105/21 **Pant y Dwr Play Area – Inspection**

The Clerk had booked the ROSPA inspection for the play area which will be undertaken in July 2021.

She emphasized the requirement for fortnightly checks of this site to meet with insurance requirements. Cllr Hunt has a form which has been previously used for this purpose.

Resolved: Cllr McPhee will undertake fortnightly inspections.

SH 106/21 **Defibrillators – Inspection & Registration**

The Clerk had registered the Pant y Dwr Defibrillator on “The Circuit” which notifies via email when to check the machine and also alerts when pads have expired. She had tried to register the St Harmon Defib, but it has been registered by no contact details are available. She recommended that she re-register this in the name of St Harmon Community Council. The Chair had registered it but did not have the log in details.

There is also a legal requirement for insurance purposes to check this machine on a regular basis.

Resolved: the Clerk will register the machine in St Harmon and Cllr Williams agreed to regularly inspect the Defib. Cllr Lowde will check the Pant y Dwr machine.

SH 107/21 **Community Hall Report**

Cllr Lowde reported on a recent meeting of the Committee. They had reviewed their hiring process during Covid and had agreed to take bookings for group events with the requirement for the group to provide a risk assessment. Groups of up to 15 people will be accepted. However, for activity groups, this will be reduced to 12.

The Chair asked if there had been any update on the Football Clubs use of the land. Cllr Lowde had not heard anything.

Cllr Lewis informed members that Linda had stepped back as an officer for the Football Club. The Clerk will write to ask for new contact details for officers.

Resolved: Clerk to contact Linda for information.

SH 108/21 **County Councillors Report**

Cty Cllr Evans was not in attendance.

SH 109/21 **Phone Box Refurbishment**

The Clerk confirmed that revised specifications for work had been published on the website and in noticeboards, contractors had also been forwarded copies of the new opportunity to quote. One contractor had spoken with the Clerk and did not wish to provide a quote. The Clerk reiterated that the Council must always ask for quotes for proposed works under financial regulations. Estimates are not appropriate.

Cllr Lewis had spoken to residents who did not feel that the box was in a bad condition. Cllr Williams suggested deferring the works for 12 months.

The Chair asked Cllr Hunt to comment on the condition of the box; he responded saying that the door was not fitting properly, paint is flaking inside of the box and it is full of leaves.

Cllr Williams offered to take a look at the box and prepare a couple of specs sheets for the work required. Members felt this was a way forward.
Resolved: Cllr Williams to prepare specs and send them to the Clerk for the next meeting. He will also collect the Defib case from the Chair and install it.

SH 110/21 **Other Matters & Information**

a) One Voice Wales Area Meeting

The Chair had attended this meeting which had focused on the new requirements under the new Act for Town & Community Councils. The Clerk had circulated the minutes of this meeting to all members for their information.

b) Bus Shelter

The Chair commented about the litter being left in the bus shelter in Pant y Dwr, other members commented on the St Harmon shelter also. The litter is becoming an issue.

The Clerk suggested approaching PCC via Cty Cllr David Evans to see if they would install a refuse bin at each site and include it in the collection rota. Members agreed this was a good idea. The Council could fund the cost of the bins from the Bryn Titli Fund if necessary.
Resolved: to contact Cty Cllr Evans to pursue this. The Clerk will prepare a polite notice to remind people to take their litter home.

c) Nantgwyn Phonebox

Cllr Lewis reported that this kiosk had now been removed.

SH 111/21 **Resolution – Confidential Matters**

Resolved that the public be excluded from the meeting for the following items of business in accordance with the Public Bodies (Admissions to Meetings) Act 1960 as there would be disclosure to them of confidential information relating to contractual, legal and personnel content

SH 112/21 **Community Council Remit**

The Clerk reminded members of the remit for the community council. Members were asked not to submit correspondence for the agenda containing individual resident's names or personal information. This is a breach of GDPR.