

**Minutes of a Remote Meeting Annual Meeting of St Harmon Community Council held
on Thursday 4th February, 2021**

Present: Cllr D Jenkins, S Jenkins, J Bennion, S Lewis, P Hunt, D Lowde, L McPhee

Apologies: None

SH 16/21 **Declarations of Interests**

None.

SH 17/21 **Election of Chair**

Following receipt of advice the Chair asked for nominations for the office of Chair.

Cllr Bennion nominated Cllr D Jenkins for the office of Chair, this was seconded by Cllr Hunt.

Resolved: Cllr D Jenkins was appointed as Chair.

SH 18/21 **Election of Vice Chair**

The Chair nominated Cllr J Bennion for the office of Vice Chair, this was seconded by Cllr S Jenkins.

Resolved: Cllr J Bennion was appointed as Vice Chair.

SH 19/21 **Bank Signatories**

The existing signatories were confirmed – Cllr D Jenkins, Cllr P Hunt, Cllr D Lowde, Cllr J Bennion.

Resolved: to appoint the following as bank signatories. The Chair will arrange to add Cllr Lowde and Cllr Bennion at the bank.

SH 20/21 **Appointment to Local Organisations**

- a) Community Hall Committee – Cllr Lowde
- b) One Voice Wales – Cllr D Jenkins, Cllr Hunt.

SH 21/21 **Review of Standing Orders**

The Standing Orders were reviewed and amendments were made to 19a and 30b. These were accepted.

The Chair wished to add information about the Election of Chair. The Clerk asked for this information to be read out or provided to members so discussion could take place. The Chair undertook to provide this to members for the next meeting.

The Clerk mentioned that there is a Model set of Standing Orders which include all legal requirements. The existing Standing Orders used by the Council have elements missing. The Clerk was asked to provide a copy of the Model Standing Orders to all members for consideration.

Resolved: Clerk to make amendments to sections 19a and 30b, and the Chair to provide his suggested information for inclusion. Clerk to provide Model Standing Orders to members.

SH 22/22

Review of Financial Regulations

Members reviewed the existing Financial Regulations and considered s suggested amendments made by the Clerk.

Resolved: to amend the Financial Regulations as agreed and publish on website.