

**Minutes of a Remote Meeting of St Harmon Community Council held on Thursday 7<sup>th</sup>  
January, 2021**

**Present:** Cllr D Jenkins, S Jenkins, J Bennion, D Lowde, S Lewis, P Hunt

**Apologies:** Cllr L McPhee

**SH 01/21**      **Declarations of Interests**

None.

**SH 02/21**      **Minutes**

The minutes of the meeting held on 3<sup>rd</sup> December 2020 were confirmed and signed subject to one amendment

**SH 03/21**      **Minutes**

The minutes of the meeting held on 17<sup>th</sup> December 2020 were confirmed and signed.

The Chair confirmed that the Clerk's contract had been agreed in principle and would be put on the agenda for the February meeting.

**SH 04/21**      **Information from Minutes**

**a) Nant Gwyn Phone Box**

The Chair had checked the box for a crack and could not identify any issues.

Cllr Lewis had awaited a letter from a local resident with regard to this matter but nothing had come forward.

Members also discussed the adoption of the kiosk previously notified to the Community Council.

**Resolved:** to ask to adopt this kiosk for the installation of a defibrillator.

**b) Community Projects**

Cllr Lowde been in contact with the local resident following the council's approval following an enquiry with detailing his thoughts for a community project. Cllr Lowde confirmed he had been in contact with the resident who is now fully understanding of the council's current position.

**SH 05/21**      **Correspondence**

**a) One Voice Wales – Training Schedule**

List of training courses on offer to members in January 2021.

**Resolved:** The Chair to attend Code of Conduct training on 21.01.21 and Cllr Lowde to attend Understanding the Law on 21.01.21. The Clerk will explore the possibility of free training.

**b) Countryside Code Review - Additional opportunity to Comment**

Opportunity to comment on review. Members felt this was for England only.

**Resolved:** No action to be taken.

**SH 06/21**

**Planning Applications**

**a) 20/2115/REM**

Section 73 application to vary condition 3 of planning approval 20/1115/FUL to allow the building to be used for up to 5,000 free range organic broilers (Poultry)

This application had been received by the Chair earlier in the week. The Clerk opened up the application and plans on the screen for members to view.

The initial application was for cattle, however, the removal of condition 3 is requested to house up to 5000 free range organic broilers.

Members felt this was a significant issue to the proximity of the area to neighbouring housing, and concerns over environmental issues including air pollution, carrion and other issues.

The Clerk will email the application link to each member so they may circulate it to neighbouring properties.

**Resolved:** to object to this amendment due to the proximity to neighbouring properties and for environmental pollution issues.

**SH 07/21**

**Grant Applications**

**a) Wales Air Ambulance**

**Resolved:** to forward an application form for Bryn Titli to the applicant.

**SH 08/21**

**Finances**

**a) Powys County Council – Uncontested Election Fees - £260**

**Resolved:** to pay this invoice via BACS if possible.

**b) Clerk's Salary**

Salary - £324.30, HMRC £81.00

**Resolved:** to pay by BACS

**c) J Arthur – Christmas Tree - £120**

**Resolved:** to pay this invoice.

The Chair suggested that in future the Council purchase a tree and lights for both St Harmon and Pantydwr from the Community Fund element of Bryn Titli. This was agreed. The trees and lights should be invoiced directly to the Community Council in future.

**Resolved:** to purchase trees and lights for St Harmon and Pantydwr from the Community Fund element of Bryn Titli.

**d) Football Club Bryn Titli Cheque £1500 – Cancel**

£1500 had been allocated from the above fund for the Football Club. The Clerk reported that it is unlikely that planning permission would be received before 31.03.21 and therefore recommended that the cheque, which had been written in September 2020 be cancelled and a new one be drawn when planning permission has been received.

**Resolved:** to cancel the previously drawn cheque and await planning approval prior to issuing payment.

**e) Unpresented Cheque £36.00 – Cancel**

The Clerk had identified that a cheque drawn on 19.01.20 had not been presented to the bank. This will have an implication on the 2019/20 audit figures and also 2020/21. Clerk recommended this cheque be cancelled.

**Resolved:** to cancel the cheque and remove from 2019/20 and current accounts. To reissue a cheque for £36.00

**SH 09/21**

**Set Precept & Budget for 2021/22**

<b>Reconciliation 31.12.20</b>		
Accounts	26611.99	
Bank	0.04	
HSBC	0.62	
	30956.65	Balance in Bank
	30920.65	Balance in Accounts
Difference	36.00	Cheque 0028 16.01.20 U/P

The Clerk had spent some considerable time on the draft budget prepared by the Council. This budget was a little uninformed and would lead to the Council having insufficient monies to meet all its financial requirements, including likely costs from the Wales Audit Office. The Clerk presented members with up to date bank balances, a list of reserves, which had been broken down and likely future expenses in 2020/21.

Members worked through the draft budget prepared by the Clerk and made amendments on a line by line basis with careful consideration. It was agreed to pay the Audit Wales fee in 2 stage payments.

**Resolved:** to set a budget of £18837 based on a Band D Product of £316.14 equating to £59.58 per household.

**Resolved:** to fund the Community Hall Grant of £1500 for 2021/22 from the precept.

**SH 10/21**      **IT Back Up – Microshade VSM**

The Clerk had obtained a quote from Microshade VSM to supply full IT cloud storage. The Clerk uses this service for her 3 existing councils.

The quote for £100 migration fees and annual hosting of £352.20 were discussed.

**Resolved:** to purchase this service as IT Back Up.

**SH 11/21**      **Grass Let License**

Cllr Lowde had been asked to draft a Grass Let License for presentation to the Council. Members had received copies of this in advance of the meeting,

The Clerk had been asked to advise on this and felt that it was not necessary for the Council to have a License Agreement, but this must be a decision the Council must make.

**Resolved:** agreed that the Council would not issue a License Agreement.

**SH 12/21**      **County Councillors Report (DE)**

**a) Road to Ty Newydd**

Cllr Evans had arranged for the work to be carried out, which had been completed.

**b) Road by West Fedw**

Cllr Evans had arranged for the stones to be cleared off the above site. Cllr Lewis reported this had been done.

**c) West Fedw Road**

Cllr Hunt pointed out that the road by West Fedw needs resurfacing. Cllr Evans had brought this up with PCC and it is programmed for completion when the weather is better.

**d) Manhole Cover**

Cllr Bennion reported an issue with the manhole cover just outside St Harmon which is lifted and the edges crumbled. Cllr Lewis mentioned

that work had been carried out to clear the gutter and the manhole cover had been lowered. Cllr Evans will report this.

**SH 13/21**      **Community Hall Report (DL)**

Cllr Lowde reported that no meetings had taken place. The Hall Committee had been contacted with to complete a questionnaire with regard to use for a Polling Station. The Committee are considering the requirements and will respond accordingly.

**SH 14/21**      **Other Matters & Information**

**a) Charging Points**

Cllr Lewis had established that funding from Welsh Government of £350 per point is available. She had researched the cost, points could be up to £2000.

The Clerk mentioned the Active Travel department in PCC and agreed to contact them to see if any additional funding is available.

Members agreed to ask the Clerk to contact Active Travel and find out more information. The initial idea was to site 2 points at the Community Hall.

**Resolved:** Clerk to contact Active Travel Officer and find out information for the next meeting.

**b) 2020 Annual Meeting**

The Clerk had noticed that no Annual Meeting had been held in May 2020. In view of the legal requirement it was agreed to hold the Annual Meeting in February 2021.

**Resolved:** to hold the Annual Meeting on 4<sup>th</sup> February 2021.

**c) Draft Minutes**

The Clerk had noticed that Draft Minutes were placed on the Council website. The Chair confirmed that Audit Wales had informed him that this is a requirement. The Clerk questioned this.

**Resolved:** the Clerk to contact Audit Wales to obtain their advice.

**d) Accessible Website**

The Clerk informed members of the Council's legal obligation to have a fully accessible website. The Clerk felt the Council may need to consider purchasing a new website. The Chair will discuss this with the current web providers.

**Resolved:** Chair to discuss with current web providers and report back to Council

**SH 15/21**      **Public Questions**

None.