

# St Harmon Community Council

These accounts should have been displayed not later than the 30<sup>th</sup> of September 2019 but were not through lack of knowledge. This mistake is now being rectified

The Documents below are the annual return and the councils accounts for the financial year ending 31-march 2019, there are two returns one altered and one not

The 2018/19 return was misstated and therefore not correct, for the following reasons.

The figures 2017/18 were understated and should have been corrected in the 18/19 return and were not.

The funds in the field account were left out of the return again.

The return was altered to show the correct figures on the return before sending to the Auditors and the auditors were informed of the reasons why.

The corrected return was presented to council at the June meeting and approved but not reported in the minutes therefore they had not been approved by council.

The misstated accounts were the result of having a new and inexperienced clerk/RFO lack of knowledge and experience she was advised on more than one occasion to seek help from fellow clerks and S.L.C.C. to attend training courses, I cannot say whether she did or did not follow that advice.

The clerk left the council in January 2020.

Alternately it is the councils responsibility to make sure that correct procedures are followed.

On behalf of the council I apologise for the discrepancies in the return.

We are awaiting the annual auditors report.

The council accounts show the correct figures.

I offer my sincere apologies on behalf of council for the discrepancies that has occurred.

*D W Jenkins*

**St Harmon Community Council  
Balance Sheet for year ended 31 March 2019  
PRECEPT/BTWF/RECREATION FIELD accounts**

<b>Actual Bank Balances at 1st April 2018</b>			
HSBC (current+deposit)	Precept		6,359.25
	BTWF		867.72
Barclays	Recreation Field	Current	1,015.28
<b>Total</b>			<b>8,242.25</b>

**Balance at 1 April 2018** 8,242.25

**RECEIPTS**

Precept	9,995.00
Bryn Titli Windfarm Fund	4,389.52
Precept/BTWF Bank Interest	2.05
Grass let	475.00
VAT Refund	1,132.69
Misc	455.53
	16,449.79

**Total Receipts**

16,449.79

**PAYMENTS from precept**

Office	1,409.27
Staff	3,736.55
Area	9,214.95
General	2,171.38
Insurance	494.07
Audit Fees	
Council Room Hire	561.50
Parish Hall	2,104.81
Donations & Grants	100.00
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	19,792.53

**PAYMENTS from Bryn Titli Windfarm**

2,876.90

**PAYMENTS from Recreation Field**

0.00

**Total Payments**

22,669.43

**Balance**

**Balance at 31 March 2019**

**2,022.61**

**Actual Bank Balances at 31 March  
2019**

HSBC 51004905	Precept	Current	2,743.94
	uncleared cheques		-2,211.61
HSBC 41395173	Precept	Deposit	0.00
HSBC 41395165	Bryn Titli	Current	0.00
	uncleared cheques		0.00
HSBC 41395181	Bryn Titli	Deposit	0.00
BARC 43321045	Recreation Field	Current	1,490.28
<b>Total</b>			<b>2,022.61</b>
<b>Balance at 31 March 2019</b>			<b>2,022.61</b>

# Accounting statements 2018-19 for:

Name of body: Insert name of body

## Statement of income and expenditure/receipts and payments

1. Balances brought forward	7386	7227	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	6401	9995	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	4621	9152	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	2184	3736	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	9016	21155	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	7227	533	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

## Statement of balances

8. (+) Debtors and stock balances	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.
9. (+) Total cash and investments	7227	533	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	7227	533	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	31227	31227	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

14. Trust funds disclosure note	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
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# Accounting statements 2018-19 for:

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Name of body: Insert name of body

<p>Year ended 31 March 2019</p> <p>At the end of the year 2019</p> <p>At the end of the year 2018</p>	<p>Notes and other information</p> <p>Please refer to the notes on pages 10-13</p> <p>Figures are in £000 unless otherwise stated</p> <p>All figures are rounded to the nearest £000 unless otherwise stated</p> <p>For the reporting year</p>
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## Statement of income and expenditure/receipts and payments

1. Balances brought forward	7396	8522 <del>7017</del> ✓	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	6401	9995 ✓	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	4641	9627	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	2195	3736	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	9016	22384	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	7227	2023	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

## Statement of balances

8. (+) Debtors and stock balances	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.
9. (+) Total cash and investments	7227	2023	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	7227	2023	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	32237	32237	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including FWLB).

14. Trust funds disclosure note	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
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