

St Harmon Community Council

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MINUTES FOR MEETING held on 3 December 2020

Meeting Commenced @ 7.00pm (zoom)

Attendance

These are draft minutes and therefore not a true record until approved.

Cllr D Jenkins (Chair)

Cllr P Hunt

Cllr D Lowde

Cllr L McPhee

Cllr J Bennion (Vice Chair)

Cllr S Lewis

Cllr S Jenkins

Cllr D Evans (County Councillor)

- **Apologies**

All Councillors were present.

- 2 Declaration of Interests**

There were no declaration of interest for this meeting.

- 3 Minutes of the last Meeting held on 5th November were approved by all Councillors.**

- 4 Information from Minutes**

Planning application for houses on the field in pant y Dwr.

The Chair had been in touch with the planning department and this project was still out for comments. The Highways department is happy with the entrance to this site.

- **Grant Applications**

The cheque for the football club was still with the council as the club were still waiting for planning permission to move the facilities to the Hall.

- **Planning Applications**

The plans for the alterations to the Green Chapel have now been approved by the planning department.

- **Correspondence**

7a Members Survey O.V.W

There were no comments from the councillors.

7b Additional training places.

The Chair told Councillors that there were two free places on training sessions. The Chair said he felt that the councillors should attend some of the training. The list of training sessions comes out in January 2021, The Chair said he would investigate whether this comes out monthly and whether councillors could go for the two free places each month.

7c Town and Country Planning Strategic Development Plan Wales. Regs 2021 and Regs to establish Corporate Joint Committees.

The Councillors had all read this document but had no comments to make concerning its contents.

7d Telephone Box at Nant Gwyn

Councillors were concerned that if the phone box goes, anyone taken ill at the Chapel would not be able to get help as the signal for mobile phone is not very good in that area. Chair suggested that if the phone goes perhaps the council could buy the box from BT and put in a defibrillator. Cllr Hunt asked about the condition of the phone box and Cllr Evans said he was told it had a crack in the back of the box.. The Chair to investigate.

7e Repair and reuse fund.

There was no comments from councillors on this item.

- **Council Finances**

8a Accounts/Reconciliation Sheet.

The Chair went through the sheets with councillors. There were two cheques outstanding. The one cheque for the football club is explained in Grant Applications (5). The other cheque is the one for DGPR which has not as yet been presented to the bank.

The Chair explained that he would like to send bank statements to all councillors each month for checking to make sure they were always correct . The Chair would then report each month to the council meeting.

CLlr Hunt said the bank statements would not be 100% up to date when received from the bank which had to be allowed for.

Accounts to show the vat on the sanitizers recently purchased.

8b Budget

The Chair went through the budget with the council. It was agreed to increase the training budget to £500.

The Chair also asked the Councillors whether they were happy to have a column for miscellaneous items or whether they were happy with the items to be put on the bottom of the sheet with explanation of what it was. Councillors agreed to leave these items on the bottom of the sheet. The Budget was approved by Councillors.

8c Purchase of an external hard drive.

The Chair explained that the internal auditor had said that the memory sticks used by the council were not safe and the Chair recommended that the council purchase a hard drive for this purpose. They can be bought for anything upwards of £50 and the council would get the vat back.

8d. Payment of hand sanitisers. \$545.83 inc/vat

This purchase had been paid for through BACs and is to show the vat.

9. Review and Approval of the following documents

9a Publication Policy. This should read Publication Scheme

This document was approved.

9b Freedom of information

This document was approved.

- **Garn Fach**

Councillors Lowde and Evans explained to Councillors what had been said at the latest meeting. Five hundred and thirty one people had viewed the site and they had had four hundred and twenty eight responses.

There will be an opportunity for people to invest in this project eventually and they would retain one vote each.

EDF will have a feedback report in the new year. For information go to the EDF website.

CLlr Lewis asked if the council could invest in preparation for the future when the Bryn Titli funded has come to an end. This possibility was discussed and the council would discuss this again when details are known.

There will be another meeting in January 2021.

Councillors decided they did not want another presentation on Zoom.

- **Any other business**

11a Residents suggestion for a community project.

The Chair informed the council that a resident had emailed suggestions for projects in the community. This email was sent to all Councillors for their information.

CLlr Lowde explained to Councillors that he currently had all the maps of the area and went on to say that these could not be copied whole or in part. CLlr Lowde was however prepared to go to the coffee morning (when open again at the Hall) for the resident to see the maps. The resident also asked for signs to be put up to indicate walks around the area, CLlr Lowde explained to Councillors that this could only be done by authorised personal. CLlr Lowde to contact the resident.

11b Recreation field tender.

The Chair had sent Councillors a draft notice for tenders next year. CLlr Evans told Councillors that an agreement was in the form of a license. CLlr Lowde was asked to do a proforma for the license.

11c Clerks vacancy

The Chair has sent out an sample advertisement for Councillors comments. CLlr Lowde suggested taking advice on the content.

11d Accounts for publishing on the website

It was thought that the accounts could not be placed on the website until they had been audited. This had now been realized as not the case and accounts should be on the website by September. Chair to deal with this.

Account for 19/20 have been audited by the internal auditor but are still being audited externally.

- **Public Question Time**

There were no public present at this time due to zoom meeting and covid19

- **Information from Members**

Residents and Councillors had complained about the mud on the main road through St Harmon. Signs have been put out by the County Council warning drivers of the conditions.

Cllr Hunt commented that the laptop virus safety needs to be reviewed. At present it is with McPhee.

- **Date of next meeting 7January 2021 at 7.00.p.m.(Zoom)**